

Date: 13 June 2018



District Council

Town Hall, Penrith, Cumbria CA11 7QF

Tel: 01768 817817

Email: cttee.admin@eden.gov.uk

Dear Sir/Madam

Environment and Economy Scrutiny Committee Agenda - 21 June 2018

Notice is hereby given that a meeting of the Environment and Economy Scrutiny Committee will be held at 6.45 pm on Thursday, 21 June 2018 at the Council Chamber, Town Hall, Penrith.

1 Apologies for Absence

2 Appointment of Vice-Chairman

To appoint a Vice Chairman for the 2018-2019 municipal year.

3 Declarations of Interest

To receive declarations of the existence and nature of any private interests, both disclosable pecuniary and any other registrable interests, in any matter to be considered or being considered.

4 Scrutiny Co-ordinating Board Update

To receive a verbal update from the Chairman of the Environment and Economy Scrutiny Committee.

5 Environment and Economy Scrutiny Reviews 2018-2019 (Pages 3 - 10)

To consider report G64/18 from the Deputy Chief Executive which is attached which seeks to inform the Committee about the Scrutiny Reviews and briefings that have been allocated to the Committee by the Scrutiny Co-ordinating Board.

RECOMMENDATION that the report be noted.

6 Environment & Economy Committee Work Plan (Pages 11 - 16)

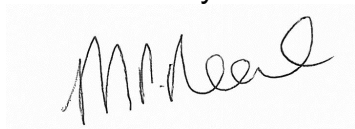
To consider the attached report of the Chairman of the Committee

7 Any Other Items which the Chairman decides are urgent

8 Date of the Next Scheduled Meeting

The date of the next scheduled meeting be confirmed as 25 October 2018.

Yours faithfully



M Neal
Deputy Chief Executive (Monitoring Officer)

Democratic Services Contact: Sharon Bradshaw

Encs

For Attention

All members of the Council

Chairman – Councillor I Chambers (Conservative Group)

Vice Chairman – Councillor

Councillors

A Armstrong, Conservative Group
K Greenwood, Independent Group
S Jackson, Conservative Group
T C Ladhams, Independent Group

M Rudhall, Liberal Democrat Group
L Sharp, Labour
M Temple, Conservative Group
J G Thompson, Conservative Group

Standing Deputies

D Banks, Independent Group
J Derbyshire, Liberal Democrat Group
V Kendall, Conservative Group
A Meadowcroft, Conservative Group

W Patterson, Independent Group
R Sealby, Conservative Group
J Tompkins, Liberal Democrat Group

Please Note:

1. **Access to the internet in the Council Chamber and Committee room is available via the guest wi-fi – no password is required**
2. **Under the Openness of Local Government Bodies Regulations 2014 this meeting has been advertised as a public meeting (unless stated otherwise) and as such could be filmed or recorded by the media or members of the public**

Report No:

Eden District Council
Environment and Economy Scrutiny Committee

21 June 2018

Environment and Economy Scrutiny Reviews 2018-2019

| | |
|-------------------------|------------------------|
| Report from: | Deputy Chief Executive |
| Wards: | All Wards |
| OPEN PUBLIC ITEM | |

1 Purpose

- 1.1 To inform the Committee about the Scrutiny Reviews and briefings that have been allocated to the Committee by the Scrutiny Co-ordinating Board.

2 Recommendation

That the report be noted.

3 Report Details

- 3.1 Each year a public consultation exercise is undertaken to seek possible Scrutiny Review topics for the forthcoming year. The consultation process that led to this report is outlined in paragraph 5.1 of this report. As in previous years, a workshop was held in May to which all non-Executive Members were invited with the purpose of producing a shortlist of potential areas for scrutiny reviews.
- 3.2 This year, the Scrutiny Review Workshop was held on the 24 May 2018 and twelve members attended. The finalised shortlist was presented and agreed by the Scrutiny Co-ordinating Board meeting on the 24 May 2018. The Board has overall responsibility for setting the annual work programme for the two Scrutiny Committees.
- 3.3 In addition to the reviews, a number of briefings have been allocated to each Committee. These are topics that were initially put forward as potential Scrutiny Reviews but it was felt that a briefing, either from an Officer of the Council or an external body would be a more suitable way of gathering information about the subject. The full list of briefings and reviews have been attached as Appendix 1 to this report.
- 3.4 The briefings allocated to this Committee are as follows:
- Public toilets – this was raised by a number of parish councils, and although the topic was discussed regularly the previous year, an update on the status of the devolution of public toilets to parish councils, and the impact any community toilet scheme has had, with figures for use would be beneficial
 - Dog Fouling – this is a topic which is regularly raised by Parish Councils, and it was felt that an update on the topic would be

worthwhile, looking at the role of the community wardens, bin provision, and what could be done to improve awareness for dog owners.

- 3.5 A new type of review has been introduced for this year – a service review. The aim of this type of review was to choose a small number of services from a list (no more than six services chosen) to look at more in-depth. The aim is to ensure that Members have an idea of how a service works, what services it provides, and if Members wished to look at a specific area in great depth, they can do so.

The service reviews allocated to this Committee are as follows:

- Commercial Services/Tourism
- Refuse and Recycling – to specifically look at waste and recycling collections and bring sites, street collection and general rubbish collection.

- 3.6 No reviews have been allocated to this Committee.

4 Policy Framework

- 4.1 The Council has four corporate priorities which are:

- Decent Homes for All;
- Strong Economy, Rich Environment;
- Thriving Communities; and
- Quality Council

- 4.2 This report meets the Strong Economy, Rich Environment corporate priority.

- 4.3 This report also meets the Quality Council corporate priority by ensuring that the Council has good governance arrangements in place and is operating in an open and transparent way, with Members who are kept informed and motivated.

5 Consultation

- 5.1 A public consultation was undertaken between 16 March 2018 and 27 April 2018, with an article being placed in the 'All About Eden' magazine (which is sent to all residents), encouraging the public to send in suggestions. A press release, was sent out and social media was utilised along with a letter/e mail to all Parish and Town Councils and Parish Meetings.

- 5.2 Additionally a pro-forma has been sent to Parish Councils, Town Councils and Parish Meetings in order to obtain more detailed information about why they feel certain topics would merit a Scrutiny Review. Officers and Members of the Council were also asked to send in suggestions.

- 5.3 The suggestions received formed the basis of the topics Members were asked to choose from to form the upcoming year's review and briefing programme.

6 Implications

6.1 Financial and Resources

- 6.1.1 Any decision to reduce or increase resources or alternatively increase income must be made within the context of the Council's stated priorities, as set out in its Council Plan 2015-19 as agreed at Council on 17 September 2015.

There are no proposals in this report that would reduce or increase resources.

6.2 Legal

6.2.1 There are no legal implications.

6.3 Human Resources

6.3.1 There are no Human Resources implications.

6.4 Statutory Considerations

| Consideration: | Details of any implications and proposed measures to address: |
|--|--|
| Equality and Diversity | There are no implications |
| Health, Social Environmental and Economic Impact | There are no implications |
| Crime and Disorder | There are no implications |
| Children and Safeguarding | There are no implications |

6.5 Risk Management

| Risk | Consequence | Controls Required |
|--|--|--|
| Scrutiny can choose not to set a work plan for the forthcoming year. | The Council does not scrutinise topics of public interest or the work of the Executive, leading to reputational damage to the Council. | That Scrutiny regularly review their work plan and add to it as necessary. |

7 Other Options Considered

7.1 No other options have been considered.

8 Reasons for the Decision/Recommendation

8.1 To confirm the Scrutiny review programme for the Environment and Economy Scrutiny Committee for 2017-2018.

Tracking Information

| Governance Check | Date Considered |
|--|------------------------|
| Chief Finance Officer (or Deputy) | |
| Monitoring Officer (or Deputy) | |
| Relevant Assistant Director | |

Background Papers: None

Appendices: Scrutiny Reviews and Briefings 2018-2019

Contact Officer: Vivien Little, Member Services Team Leader

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Eden District Council
Environment and Economy Scrutiny Committee

21 June 2018

Environment and Economy Scrutiny Reviews 2018-2019

| | |
|-------------------------|------------------------|
| Report from: | Deputy Chief Executive |
| Wards: | All Wards |
| OPEN PUBLIC ITEM | |

1 Purpose

- 1.1 To inform the Committee about the Scrutiny Reviews and briefings that have been allocated to the Committee by the Scrutiny Co-ordinating Board.

2 Recommendation

That the report be noted.

3 Report Details

- 3.1 Each year a public consultation exercise is undertaken to seek possible Scrutiny Review topics for the forthcoming year. The consultation process that led to this report is outlined in paragraph 5.1 of this report. As in previous years, a workshop was held in May 2018 to which all non-Executive Members were invited with the purpose of producing a shortlist of potential areas for scrutiny reviews.
- 3.2 This year, the Scrutiny Review Workshop was held on the 24 May 2018 and twelve members attended. The finalised shortlist was presented and agreed by the Scrutiny Co-ordinating Board meeting on the 24 May 2018. The Board has overall responsibility for setting the annual work programme for the two Scrutiny Committees.
- 3.3 In addition to the reviews, a number of briefings have been allocated to each Committee. These are topics that were initially put forward as potential Scrutiny Reviews but it was felt that a briefing, either from an Officer of the Council or an external body would be a more suitable way of gathering information about the subject. The full list of briefings and reviews have been attached as Appendix 1 to this report.
- 3.4 The briefings allocated to this Committee are as follows:
- Public toilets – this was raised by a number of parish councils, and although the topic was discussed regularly the previous year, an update on the status of the devolution of public toilets to parish councils, and the impact any community toilet scheme has had, with figures for use would be beneficial
 - Dog Fouling – this is a topic which is regularly raised by Parish Councils, and it was felt that an update on the topic would be

worthwhile, looking at the role of the community wardens, bin provision, and what could be done to improve awareness for dog owners.

- 3.5 A new type of review has been introduced for this year – a service review. The aim of this type of review was to choose a small number of services from a list (no more than six services chosen) to look at more in-depth. The aim is to ensure that Members have an idea of how a service works, what services it provides, and if Members wished to look at a specific area in great depth, they can do so.
- 3.6 The service reviews allocated to this Committee are as follows:
- Commercial Services/Tourism; and
 - Refuse and Recycling – to specifically look at waste and recycling collections and bring sites, street collection and general rubbish collection.

4 Policy Framework

- 4.1 The Council has four corporate priorities which are:
- Decent Homes for All;
 - Strong Economy, Rich Environment;
 - Thriving Communities; and
 - Quality Council
- 4.2 This report meets the Strong Economy, Rich Environment corporate priority.
- 4.3 This report also meets the Quality Council corporate priority by ensuring that the Council has good governance arrangements in place and is operating in an open and transparent way, with Members who are kept informed and motivated.

5 Consultation

- 5.1 A public consultation was undertaken between 16 March 2018 and 27 April 2018, with an article being placed in the 'All About Eden' magazine (which is sent to all residents), encouraging the public to send in suggestions. A press release, was sent out and social media was utilised along with a letter/e mail to all Parish and Town Councils and Parish Meetings.
- 5.2 Additionally a pro-forma has been sent to Parish Councils, Town Councils and Parish Meetings in order to obtain more detailed information about why they feel certain topics would merit a Scrutiny Review. Officers and Members of the Council were also asked to send in suggestions.
- 5.3 The suggestions received formed the basis of the topics Members were asked to choose from to form the upcoming year's review and briefing programme.

6 Implications

6.1 Financial and Resources

- 6.1.1 Any decision to reduce or increase resources or alternatively increase income must be made within the context of the Council's stated priorities, as set out in its Council Plan 2015-19 as agreed at Council on 17 September 2015.
- 6.1.2 There are no proposals in this report that would reduce or increase resources.

6.2 Legal

6.2.1 There are no legal implications.

6.3 Human Resources

6.3.1 There are no Human Resources implications.

6.4 Statutory Considerations

| Consideration: | Details of any implications and proposed measures to address: |
|--|---|
| Equality and Diversity | There are no implications |
| Health, Social Environmental and Economic Impact | There are no implications |
| Crime and Disorder | There are no implications |
| Children and Safeguarding | There are no implications |

6.5 Risk Management

| Risk | Consequence | Controls Required |
|--|--|--|
| Scrutiny can choose not to set a work plan for the forthcoming year. | The Council does not scrutinise topics of public interest or the work of the Executive, leading to reputational damage to the Council. | That Scrutiny regularly review their work plan and add to it as necessary. |

7 Other Options Considered

7.1 No other options have been considered.

8 Reasons for the Decision/Recommendation

8.1 To confirm the Scrutiny review programme for the Environment and Economy Scrutiny Committee for 2018-2019.

Tracking Information

| Governance Check | Date Considered |
|-----------------------------------|-----------------|
| Chief Finance Officer (or Deputy) | 12 June 2018 |
| Monitoring Officer (or Deputy) | 13 June 2018 |
| Relevant Assistant Director | |

Background Papers: None

Appendices: Scrutiny Reviews and Briefings 2018-2019

Contact Officer: Vivien Little, Member Services Team Leader

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Report No: G62/18

Eden District Council

Environment and Economy Scrutiny Committee

21 June 2018

Environment and Economy Scrutiny Committee Work Plan 2018 - 2019

| | |
|-------------------------|--|
| Report from: | Chairman of the Environment and Economy Scrutiny Committee |
| Wards: | All Wards |
| OPEN PUBLIC ITEM | |

1 Purpose

- 1.1 To set out the current and possible future agenda items for the Environment and Economy Scrutiny Committee. The report invites suggestions for possible agenda items from all non-Executive Members.

2 Recommendation

- 2.1 That any future agenda items at the next or future meetings be agreed.

3 Report Details

- 3.1 The work plan allows all non-Executive Members the opportunity to suggest possible future agenda items for Scrutiny meetings. The agenda items for each meeting will ultimately be determined by the Chairman. The proposed work plan is attached as Appendix 1 to this report.
- 3.2 The work plan outlines known agenda items and items suggested by non-Executive Members. Members are invited to discuss the work plan and agree any items that they would like to receive at their next meeting and agree any future agenda items. The scheduling of agenda items will be undertaken in consultation with the Chairman and relevant service. Any agenda item suggested should be within the remit of this Committee.

4 Policy Framework

- 4.1 The Council has four corporate priorities which are:
 - Decent Homes for All;
 - Strong Economy, Rich Environment;
 - Thriving Communities; and
 - Quality Council
- 4.2 This report meets the Quality Council corporate priority by ensuring that the Council has good governance arrangements in place and is operating in an open and transparent way, with Members who are kept informed and motivated.

5 Consultation

- 5.1 An annual consultation is undertaken to engage members of the public, parishes and staff to allow them to submit suggestions for Scrutiny topics for the upcoming year. The topics are then chosen at a workshop preceding the first Scrutiny Co-ordinating Board Meeting of the Municipal year. Any non-Executive Member is able to seek to add topics to the work programme at any time during the Municipal year.

6 Implications

6.1 Financial and Resources

- 6.1.1 Any decision to reduce or increase resources or alternatively increase income must be made within the context of the Council's stated priorities, as set out in its Council Plan 2015-19 as agreed at Council on 17 September 2015.
- 6.1.2 There are no proposals in this report that would reduce or increase resources.

6.2 Legal

- 6.2.1 There are no legal implications associated with this report.

6.3 Human Resources

- 6.3.1 There are no human resources implications associated with this report.

6.4 Statutory Considerations

| Consideration: | Details of any implications and proposed measures to address: |
|--|--|
| Equality and Diversity | None arising from this report |
| Health, Social Environmental and Economic Impact | None arising from this report |
| Crime and Disorder | None arising from this report |
| Children and Safeguarding | None arising from this report |

6.5 Risk Management

| Risk | Consequence | Controls Required |
|---|--|--|
| The Committee can choose not to set a work plan for the forthcoming year. | The Council does not scrutinise topics of public interest or the work of the Executive, leading to reputational damage to the Council. | That the Committee regularly review its work plan and adds to it as necessary. |

7 Other Options Considered

- 7.1 No other options have been considered.

8 Reasons for the Decision/Recommendation

- 8.1 Consideration of the proposed work plan allows Committee Members to have a greater sense of ownership over their meetings, which assists with maintaining Member engagement in the decision making process.

Tracking Information

| Governance Check | Date Considered |
|--|------------------------|
| Chief Finance Officer (or Deputy) | 12 June 2018 |
| Monitoring Officer (or Deputy) | 13 June 2018 |
| Relevant Assistant Director | N/A |

Background Papers: None

Appendices: Environment and Economy Scrutiny Committee Work Plan 2018 – 2019

Contact Officer: Sharon Bradshaw, Member Services Officer

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Appendix 1: Environment and Economy Scrutiny Committee Work Plan. Last Updated June 2018

| Agenda Item Title | Report Author | Directorate | Scrutiny Function |
|--|------------------------|--------------------------------------|----------------------------------|
| Environment and Economy Scrutiny Committee – 21 June 2018 | | | |
| Environment and Economy Scrutiny Reviews 2018-2019 | Deputy Chief Executive | Governance | Holding the Executive to account |
| Environment and Economy Scrutiny Committee – 25 October 2018 | | | |
| Portfolio Holder Update: | Michael Slee | Commercial Services Portfolio Holder | Holding the Executive to account |
| Dog Fouling | Doug Huggon | Environmental Services | Strong Economy, Rich Environment |
| Environment and Economy Scrutiny Committee – 6 December 2018 | | | |
| Portfolio Holder Update: | Adrian Todd | Services Portfolio Holder | Holding the Executive to account |
| Refuse and Recycling Services Review | Jane Langston | Technical Services | Quality Council |
| Environment and Economy Scrutiny Committee – 7 February 2019 | | | |
| Portfolio Holder Update: | Michael Slee | Commercial Services Portfolio Holder | Holding the Executive to account |
| Commercial Services and Tourism Services | Oliver Shimell | Governance | Quality Council |

Appendix 1: Environment and Economy Scrutiny Committee Work Plan. Last Updated June 2018

| | | | |
|--|---------------|---------------------------|----------------------------------|
| Review | | | |
| Environment and Economy Scrutiny Committee – 25 April 2019 | | | |
| Portfolio Holder Update: | Adrian Todd | Services Portfolio Holder | Holding the Executive to account |
| Public Toilets – update on devolution | Jane Langston | Technical Services | Thriving Communities |
| Environment and Economy Panel – Future Agenda Items | | | |
| Future items | | | |
| Review of Blue Collar Contract (tbc) | Jane Langston | Technical Services | Holding the Executive to account |
| Review of Parking in Penrith (in conjunction with CCC). Please note that due to awaiting Cumbria County Council consultation, it is unknown when this topic may be heard | Jane Langston | Technical Services | Strong Economy, Rich Environment |